

**Checklist For Exchange Network FY 2008 Applications**  
**Required Items To Be Submitted**  
**Deadline November 19, 2007**

- ☐ A cover letter (see Appendix D for content)
- ☐ A list of no more than five (5) Federally or non-Federally funded assistance agreements performed in the last three (3) years) of similar size and scope to the current proposal
- ☐ Project Narrative Attachment Form – Work Plan
- ☐ Budget Narrative Attachment Form and Detailed Itemized Budget
- ☐ Copy of Negotiated Indirect Cost Rate Agreement (or application for current rate)
- ☐ Resume(s) of the Project Manager(s) or Project Lead(s)